

***Scott County Economic Development Authority
and Scott County Chamber of Commerce
Meeting Dates and Special Events***

The May meeting of the Scott Co. EDA will be held on Wednesday, May 31st, 2017 at 6:00 p.m. in the board room of the Scott County Administrative offices located on the second floor of the Scott Co. Community Services Building, 190 Beech Street, Suite 201, in Gate City. All meetings are open to the public.

The June meeting of the Scott County Chamber of Commerce will be Wednesday, June 14th at 12 Noon at the Scott Co. Park and Golf Course. Lunch is dutch treat for \$8. Menu to be confirmed. RSVP by June 12th.

SCOTT COUNTY ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
March 15, 2017

VIRGINIA

A meeting of the Scott County Economic Development Authority was held on Wednesday, March 15, at 6:00 p.m. at the Scott County Administrative Offices located at 190 Beech Street, Suite 201, Gate City, Virginia.

ROLL CALL OF MEMBERS

There was not a formal roll call; however, the following members were present/absent as indicated:

Eric Lane	Entered Later
Greg Baker	Absent
Charles Fugate	Present
Roger Fraysier	Present
Ross Jenkins	Present
Dennis Horton	Present
Phillip Smith	Present

OTHERS PRESENT:

John H. Kilgore, Jr. – Director

Chairman Roger Fraysier called the meeting to order and welcomed everyone.

MINUTES

Phil Smith made a motion, duly seconded by Dennis Horton, to approve the February 15th, 2017 meeting minutes as submitted.

VOTING:	AYE:	Charles Fugate; Roger Fraysier; Ross Jenkins; Phillip Smith; Dennis Horton
	NAY:	None
	ABSENT:	Eric Lane; Greg Baker

PUBLIC COMMENTS

There were no public comments.

RIVERSIDE DEVELOPMENT

- Continue to work with contractors for building and road to close out projects
- Working with company to transfer utility bills
- Followed up with any building issues

John said that a part of the project is a plat which was done by T&L, and we are waiting on VDOT to approve. The building and the road are on the same plat; however, VDOT may want them to be on separate plats.

Dennis asked at what point VDOT would take the road. John said whenever we get the plat recorded. Dennis asked if we would have to deed it to them. John said we would, and that may require a vote later on.

Dennis also asked if VDOT has a right of way on each side of the road. John replied they would, and also the PSA will be taking care of the water/sewer.

Dennis asked if this would have any effect on the sign. John said we would make sure the sign is outside the VDOT right of way and existing water/sewer/tech lines.

DANIEL BOONE WILDERNESS TRAIL INTERPRETIVE CENTER

- Monthly progress meeting held Feb. 22nd
- Project is still on schedule
- Building pad at sub-grade
- Parking lot grading ongoing
- All undercut and fill has been completed
- Power contract with PVEC has been signed

John said the weather has hindered work at the site.

Initially, we wanted the power to go under the road; however, Powell Valley Electric said that would be a major cost and recommended lines go across the road and come in to the back of the building and, from there, underground lines will run to the building.

Charles asked if the property behind the Interpretive Center toward LENOWISCO will be cleared off. He said there's a lot of scrub brush there.

John said probably when the project is finished. The county is looking at a prisoner work release program which may benefit us in this type of work.

Phil asked about the property around the Pioneer Center. John said he didn't know. There needs to be vegetation to keep water from coming off the hill. You would not want to cut it too close.

Dennis asked if the EDA property runs all the way to 58. John said it does not. Ross added that a bank owns the road frontage.

John said he will bring an update on property owned by the EDA.

John advised there are change orders in the amount of \$29,609 that have a lot to do with the alternates. We will be seeing more of these. It also adds days to the contract for a total of 423 days.

Ross, Charles, and John have a meeting with the design firm in the next month or so. They will advertise for us to get a film crew on board because they have the expertise. Filming will start soon at the Wilderness Road State Park and at Natural Tunnel State Park.

Eric Lane entered the meeting.

John said, once we start working with the exhibits, he will bring it back to the board to show what we're working on.

DUFFIELD SIGN

- Waiting on Snyder Signs to reply to TVA

John said there will be a lot of enhancement going on there in the next few months.

Dennis asked what the estimated time was on getting the sign installed. John said sometime this summer.

COMMITTEE ASSIGNMENTS

Roger said, since Greg is absent, he will not make a formal assignment at this meeting.

Tentative committees:

Finance – Roger and Ross

Riverside – Roger and Eric (Dennis as an alternate)

Duffield Ind. Park/DBWT Interpretive Center – Charles and Ross

Duffield Ind. Park Grounds – Greg and Roger

RBEG – Ross and Roger

Marketing – Eric and Phil

Planning – Charles and Dennis

Liaison – Dennis

Some committees such as the RBEG committee, require the Chairman and Vice-Chairman to serve on that committee.

Roger said he and Eric have been serving on the Riverside committee from the beginning and Charles and Ross on the Interpretive Center committee, and he would not want to change members mid-stream.

The formal committee assignments will be tabled until the April meeting when all members are present.

PLANNING

John said the planning document was developed a few years ago when a meeting consisting of the Board of Supervisors, EDA Board, and School Board was held with VEDP staff facilitating the meeting. The question was asked then, "What do you want to read in the newspapers about Scott County twenty years from now?"

We have developed five priorities: Market the County; Develop Sites for Business and Tourism; Coordinate with Other Boards; Assist, Retain, and Grow Existing Business Partners; and Diversification of Economic Base.

Dennis stated that the webpage needs immediate work. John explained that VCEDA had someone update their website a few years ago, and that person also redid all counties in the VCEDA region to make them look alike. VCEDA is currently in the process of updating their website again.

Dennis stated the overall priorities look good.

Ross suggested to let the planning and marketing committees take a closer look at the priorities and bring recommendations back to the full board. Charles agreed with Ross.

Dennis said to really make this a working, live document, you will end up with a book.

Roger added, at one time, he kept a record of milestones for each project.

DIRECTOR'S REPORT

- We had two new inquiries, one site visit, and one RFI
- Attended the WIA ONE meeting in Lebanon on Feb. 16th
- Met with PVEC and contractor concerning power to the DBWT Int. Center on Feb. 16th
- Attended regional meeting on solar on Feb. 21st in Clintwood
- Participated in TVA Rural Leadership class on Feb. 22nd
- Attended the TVA Economic Dev. forum on Feb. 23rd and 24th
- Attended regional agriculture meeting at LENOWISCO on Feb. 28th
- Participated in Community Services Building meeting discussing space needs on Feb. 7th
- Participated in Crooked Road venue/marketing meeting on March 8th

LENOWISCO Planning District Commission is working on an agriculture study, and VCEDA is working with Virginia Tech on a regional study of the seven county region. Agribusiness is one of the targets VCEDA will be adding.

John said that the Registrar's office is in a DMV building, and understands they may move.

Ross asked if you can move the Registrar out of the DMV. He thought that was the idea to be together. John said he didn't know.

Eric asked if there is space in this building that is not occupied. John said about 12,000 sq. ft. is vacant.

John stated that a copy of the marketing resolution passed by the Board of Supervisors was emailed to each board member.

An invitation to bid for a market feasibility study has been posted and sent out. They are due March 20th.

John attended a VCEDA meeting today in reference to marketing, and they want to sit down with us to make sure they are marketing what we want in the region.

Charles said he signed up last week to receive bio solids fertilizer from Wise County and asked if we should ask Scott County if they would be interested in it. He said he's not sure if people know what it is. He said it would save the county money, and put a couple of people to work.

He said trucks are furnished, they spread it and test the soil to make sure there's no disturbance to the water table.

Dennis asked if there's a rule that you can't use it on an area where you grow food. He said Clinch Haven Farm Supply is using it and has an issue.

Charles said Dutt and Wagner supply a lot of farms, and it's a common practice. We need to ask the county what they are doing with it. John said the county hauls their trash and waste to Hawkins County.

John also reminded the Board that Business Appreciation Month is coming up soon, and will, hopefully, have a resolution for our April meeting. We have not had confirmation from the state yet.

CALENDAR

The calendar was reviewed with no changes. The next Board of Supervisors meeting will be April 5th.

FINANCIALS

The VCEDA report for January 2017 showed a balance of \$66,982. The EDA expenditures showed a remaining balance of 36.82%. The Community Services Building has 84% remaining, and the Crooked Road Tech Center has 57% remaining.

John said the approved proposed budget has been submitted to the county, and we will try to figure out some type of budget for the Tech Center and the Community Services Building.

Dennis asked if most of the budget for the Community Services Building is for the loan. John said it was. John said the county can pay directly to VRA but if they use a bank, they have to use the EDA as an authority.

Dennis asked if the mortgage on this building is held by the VRA. John replied that it is.

RBEG APPLICATION

John said we are still waiting on clarification of the collateral for this loan, and he is not comfortable recommending an action by the board at this meeting.

It was the consensus of the Board that this item be tabled until the next meeting.

CLOSED SESSION

The Chairman stated there was a need to enter into Closed Session pursuant to Virginia Code Section 2.2-3711 for the purpose of discussing A.5 Prospects (Weber City, Duffield, Nickelsville)

Ross Jenkins made a motion, duly seconded by Charles Fugate, to enter into Closed Session pursuant to Virginia Code Section 2.2-3711 for the purpose of discussing A.5 Prospects (Weber City, Duffield, Nickelsville).

VOTING:	AYE:	Eric Lane; Charles Fugate; Roger Fraysier; Ross Jenkins; Phillip Smith; Dennis Horton
	NAY:	None
	ABSENT:	Greg Baker

OPEN SESSION

Ross Jenkins made a motion, duly seconded by Eric Lane, to exit Closed Session and re-enter Open Session.

VOTING:	AYE:	Eric Lane; Charles Fugate; Roger Fraysier; Ross Jenkins; Phillip Smith; Dennis Horton
	NAY:	None
	ABSENT:	Greg Baker

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Scott County Economic Development Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Scott County Economic Development Authority that such closed meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County Economic Development Authority hereby certifies that, to the best of each member’s knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification Resolution applies, and (II) only such public business matters as were identified in the Motion convening the closed meeting were heard, discussed or considered by the Scott County Economic Development Authority.

Dennis Horton made a motion, duly seconded by Phillip Smith, to certify the Closed Session.

APPROVAL:

Eric Lane	Yes
Greg Baker	Absent
Charles Fugate	Yes
Roger Fraysier	Yes
Ross Jenkins	Yes

